



MANITOBA CRICKET ASSOCIATION INC.

145 Pacific Avenue, Winnipeg, Manitoba R3B 2Z6

Telephone (204) 925-5672 • Fax (204) 925-5703

MCA Website: www.cricket.mb.ca

Email: manitobacricket@shawbiz.ca

League Chairman – Roles and Responsibilities

The League Chairman is responsible for the overall leadership, governance, administration, oversight, and ethical functioning of the Manitoba Cricket Association (MCA) summer league competition, in full compliance with MCA bylaws, policies, Board/Executive directives, and approved league regulations.

The League Chairman provides strategic governance oversight while ensuring that league operations, committees, officials, teams, and participants act in accordance with MCA standards.

1. Leadership and Governance

- Serve as Chair of the League Competition Committee, providing impartial, neutral, and effective leadership at all league meetings.
- Ensure all league operations, decisions, and conduct align with the vision, mission, bylaws, policies, and strategic objectives of MCA.
- Act as the primary liaison between the League Competition Committee and the MCA Executive/Board of Directors.
- Ensure that all league-related decisions are formally presented to the MCA Board for ratification prior to implementation.
- Provide oversight of:
 - League structure
 - Divisional organization
 - Competition formats

- Ensure the local rules and playing conditions (By Rule Committee) and league format, schedule are developed by the League Competition Committee and submitted to the Board by required deadlines (no later than April 30).

2. Committee Management

- Oversee the formation and functioning of the League Competition Committee, ensuring:
 - Proper divisional representation as per MCA policy.
 - Compliance with eligibility, conflict-of-interest, and governance requirements.
- Ensure the Rules by Rules Committee are implemented through the League Competition Committee.
- Work closely with the League Secretary to:
 - Prepare and circulate meeting agendas.
 - Ensure accurate recording, approval, and circulation of meeting minutes.
- Ensure all meetings:
 - Are conducted fairly, efficiently, and transparently.
 - Meet quorum requirements as defined in MCA policy.
- Exercise a casting vote only in the event of a tie, as permitted under MCA policy.

3. League Operations – Oversight and Accountability

The League Chairman ensures effective administration through oversight, coordination, and accountability, while working with designated officials, committees, and staff.

A. League Administration & Scheduling

- Oversee the development and finalization of the summer league schedule.
- Ensure the schedule is created only after all participating teams have paid required league dues.
- Coordinate with the League Secretary to ensure:
 - Accurate team registrations are received from MCA.
- Ensure two umpires are appointed for all sanctioned league matches.
- Ensure all league balls are distributed to the respective teams in a timely manner.

B. Equipment, Grounds, and Facilities Oversight

- Prior to the outdoor season, ensure all MCA cricket equipment is available, safe, and in good working condition.
- Confirm that each ground has all required supplies, including:
 - Stumps
 - Balls
 - Boundary markers
 - Paint and other supplies
 - Other approved match equipment
- Coordinate with ground staff, volunteers, or designated officials to ensure:
 - Grounds are properly prepared.
 - Creases are clearly marked.
 - Boundary markers are correctly placed.
- Ensure all playing equipment is securely stored after matches.
- Ensure practice facilities are kept clean and wickets remain properly placed on pitches.
- Ensure all ground rentals are arranged through the MCA Executive director and that rental costs are paid prior to ground usage as per MCA direction.
- Ensure all teams understand that field cleanliness and garbage management are league responsibilities, and that teams comply with MCA requirements.
- Teams failing to meet equipment, ground, or facility responsibilities:
 - Must receive formal warnings.
 - May be penalized in accordance with MCA policy.

4. Compliance and Policy Implementation

- Ensure full implementation of all MCA Board/Executive decisions, policies, regulations, and directives related to league competitions.
- Ensure no proxy voting and no unauthorized representation at league or committee meetings.
- Ensure that any post-ratification amendments to league decisions follow the required formal process, including:
 - Committee deliberation.
 - Proper documentation.

- MCA Board approval.

5. Discipline, Safety, and Dispute Resolution

- Ensure disputes and disciplinary matters arising from league competitions are:
 - Addressed through mutual discussion with both parties and try to resolve that. If no mutual agreements is reached than make decision as per league rules and MCA By laws.
 - If decision is challenged refer to MCA executive for MCA's Complaint and Disciplinary Policies for formal handling.
- Maintain neutrality, fairness, and absence of conflict of interest in all disciplinary and arbitration matters.
- Ensure match safety oversight, including:
 - Evaluation of weather and rain conditions.
 - Determining whether conditions are safe to play, in coordination with umpires and officials.
- Ensure teams and officials comply with safety standards and risk management practices.

6. Communication and Reporting

- Ensure timely, transparent, and documented communication between:
 - League representatives
 - Committees
 - MCA Executive/Board of Directors
- Submit written reports to the MCA Executive/Board as required, including:
 - League status updates.
 - Operational challenges.
 - Issues requiring Board direction or ratification.
- Represent league matters at MCA Board meetings when requested.

7. Ethical Conduct, Integrity, and Values

The League Chairman must uphold and promote the highest ethical standards across all league activities.

A. Fair Play & Integrity

- Follow and enforce the rules of cricket.

- Prevent cheating, doping, match-fixing, or manipulation.
- Respect umpires' decisions.
- Ensure equal treatment of all players and teams.

B. Respect & Sportsmanship

- Promote respect toward teammates, opponents, coaches, officials, and volunteers.
- Prevent bullying, harassment, discrimination, or abusive behavior.
- Encourage positive conduct in both victory and defeat.

C. Safety & Well-Being

- Protect players from unnecessary injury.
- Ensure injured players are not forced to compete.
- Promote proper use of safety equipment.
- Avoid dangerous training or playing practices.

D. Honesty & Accountability

- Take responsibility for decisions and mistakes.
- Report unethical behavior when required.

E. Equality & Inclusion

- Ensure no discrimination based on gender, race, ability, or background.
- Promote equal access to training, facilities, and competitive opportunities.

F. Pressure, Influence & Independence

- Resist pressure to win at all costs.
- Reject unethical instructions from any source.
- Manage parental, sponsor, or external influence responsibly.

G. Role Modeling & Leadership

- Act as a positive role model, particularly for youth participants.
- Promote ethical leadership among coaches and captains.

H. Ethical Decision-Making

- Consider the consequences of decisions.
- Balance competitiveness with moral values.
- Resolve conflicts between rules, loyalty, and honesty in favor of integrity.

8. Fiduciary and Conflict-of-Interest Responsibility

- Act at all times in the best interests of MCA and the sport of cricket.
- Avoid using the position or representing team or club on or off field to advance personal, team or division or any other issue and excuse from the decision making.
- Disclose and manage conflicts of interest in accordance with MCA policy.